

Delegated Decision Notice (DDN)

This form is the written record of a key, significant operational or administrative decision taken by an officer.

Decision type	<input checked="" type="checkbox"/> Key Decision	<input type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
Approximate value	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input checked="" type="checkbox"/> over £1,000,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input type="checkbox"/> £100,000 to £500,000 <input type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
Director¹	Martin Farrington, Director of City Development		
Contact person:	Rachael Grimes	Telephone number: 0113 37 85883	
Subject²:	To seek authority to procure an a Construction and Housing Framework (YORbuild3)		
Decision details³:	What decision has been taken? The Director of City Development a) Approved the procurement of a replacement framework for the current YORBuild2 construction and housing framework with call offs from 5 different lots of up to £10mn for construction works and up to 25 housing units. The framework will be 4 years in duration with up to 24 months of extensions available. The estimated annual expenditure is £45mn for the minor and £100mn for the medium framework lots. b) Noted that the proposed YORBuild3 framework will bring in an income to the council of approximately £80,000 p.a. Procurement and Commercial Services (PACS) will manage the West Yorkshire region of the framework. c) Also noted the resources needed to carry out the procurement and manage the framework going forward.		
	A brief statement of the reasons for the decision (Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal, HR and Equality colleagues as appropriate) Leeds City Council is one of four local authorities in Yorkshire and Humber region who operate the current YORbuild framework. It is due to expire on 9 th February 2022 and there is no further scope to extend the contract. Once the framework is in place local authorities will be able to utilise the four different call off methods.		

¹ Give title of Director with delegated responsibility for function to which decision relates.

² If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

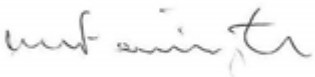
³ Simply refer to supporting report where used as these matters have been set out in detail.

	<p>Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision</p> <p>If approval is not given to proceed then there will be no framework in place which means that the council will not be able to comply with their Contract Procedure Rules (CPRs). Although there are other frameworks approved for use, they are managed externally to the council and typically the framework fees are higher. In addition to this YORbuild is a source of income to the council.</p>
Affected wards:	None
Details of consultation undertaken⁴:	Executive Member Cllr Lewis
	Ward Councillors None
	Others Neil Evans, Director of Resources Senior Officers – City Development
Implementation	<p>Officer accountable, and proposed timescales for implementation</p> <p>Framework to be implemented by 9th February 2022.</p>
List of Forthcoming Key Decisions⁵	Date Added to List:- 14 th May 2021
	If Special Urgency or General Exception a brief statement of the reason why it is impracticable to delay the decision
	<p>If Special Urgency Relevant Scrutiny Chair(s) approval</p> <p>Signature _____ Date _____</p>
Publication of report⁶	If not published for 5 clear working days prior to decision being taken the reason why not possible:
	<p>If published late relevant Executive member's approval</p> <p>Signature _____ Date _____</p>

⁴ Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

⁵ See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

⁶ See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

Call In	Is the decision available ⁷ for call-in?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
	If exempt from call-in, the reason why call-in would prejudice the interests of the council or the public:		
Approval of Decision	Authorised decision maker ⁸ Director of City Development, Martin Farrington		
	Signature 	Date 30 June 2021	

⁷ See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

⁸ Give the post title and name of the officer with appropriate delegated authority to take the decision.